

## **Secretary's report December 5, 2013**

Since the September board meeting I have received the following correspondence:

Three letters from individuals willing to serve on the board.

Four letters regarding the appointment of a board member.

Three letters questioning the validity of the special meeting on budget.

One letter asking that corrective action be taken on several items. The owner had already filled out the corrective action forms.

I also want to apologize that individuals did not receive an email of the notice and agenda. The office computer with the list of owner emails has viruses and cannot be used; however notice was posted in several places around Wavecrest and on the website. In addition, the president sent emails to those he had in order to inform as many people as possible.

Malcolm Mackey

Secretary